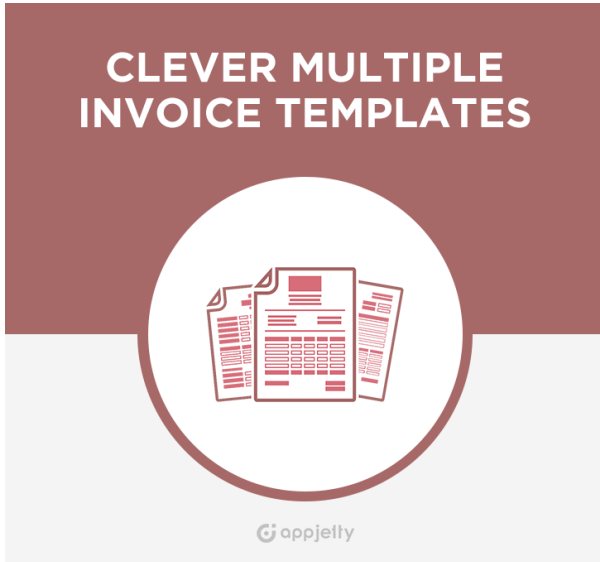


## USER MANUAL



# Clever Multiple Invoice Templates

**Version: 2.2**

**Compatibility:**

Odoo 8.x, 9.x, 10.x, 11.x, 12.x

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## Introduction

AppJetty has introduced an excellent app for maintaining invoices seamlessly. Clever Multiple Invoice Templates App will aid you in maintaining and representing your reports efficiently. Admin can set layout of the invoices in multiple ways. It also lets the admin attach the extra content in the report in various file formats like jpg, png, pdf, doc, docx, ppt, pptx, xlsx and txt.

The app provides you with 8 types of in-built templates. Admin can use any of these templates or customize them the way they want. Admin can set text colors, company details, logos and add product description in the invoices along with the payment details and notes. They can choose different colors with a color picker and display a unique barcode for each of the invoices. Admin can also set a desired signature in the report along with the Watermarks in various forms like Text, Image and Status.

## Benefits of Clever Multiple Invoice Templates

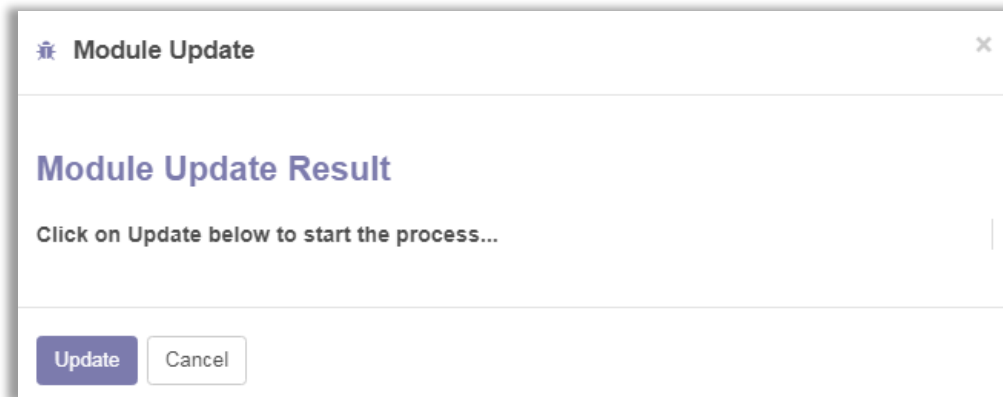
- Manage Styles of All Fields in Invoices
- Numerous Templates Styles
- Easy Configurable Invoice Templates
- Configurable Invoice Styles for Each Customers
- Print Invoices in Various Languages
- Add Watermark in Invoices
- Display Payment Details in Invoices
- Display Product Details in Invoices
- Add Authorized Signature in Invoices
- Unique Barcode for each Invoices

# Installation

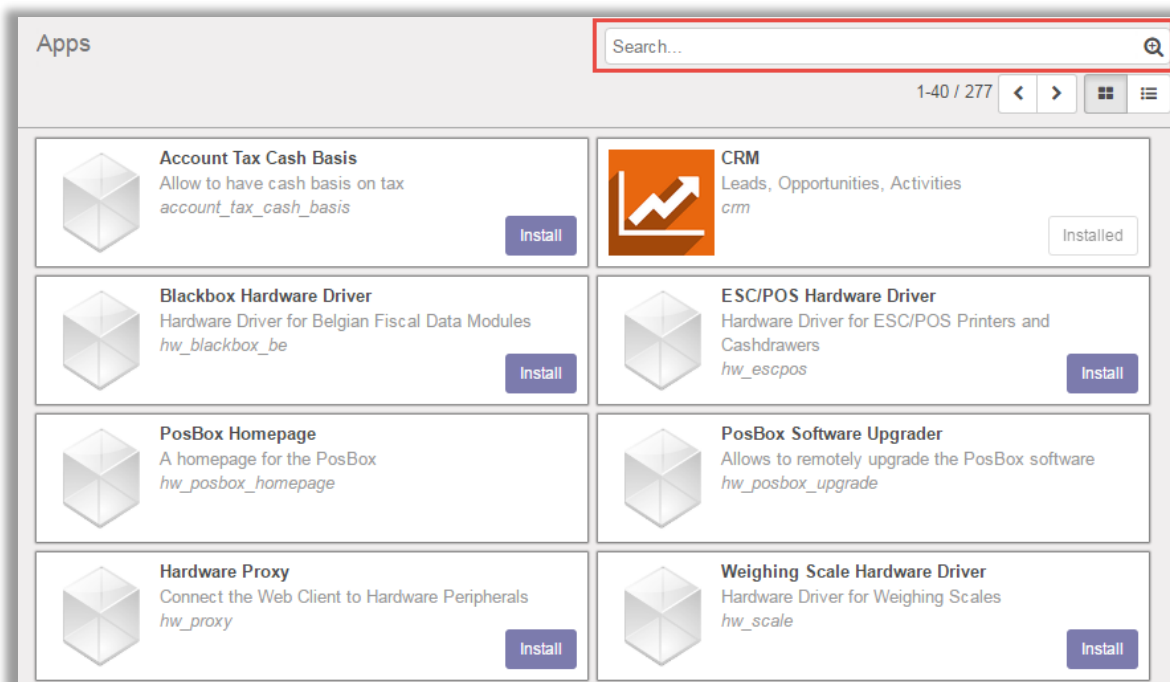
## Installation Steps

- Download and extract the zip file.
- Check your Odoo add-ons path.
  - It should be same as defined in the Odoo Config file.
  - Config files are mostly saved in/etc folder. For e.g. /etc/odoo.conf
  - Open Config file:
    - Give the command: `sudo/etc/odoo.conf`
    - Config file content: `addons_path = /opt/odoo/addons`
- Open Terminal and go to download location
  - For e.g. if the download location path is: `/home/odoo/Downloads` then the command to be written in the terminal would be: `cd/home/odoo/Downloads`
- Copy download modules to addons path
  - Give the below mentioned commands to perform copy operation:
    - `$cd /home/odoo/Downloads/biztech_report_template`
    - `$cd v8`
    - `$sudocp biztech_report_template/opt/odoo/addons`
- Restart Odoo server
- Login with the admin credentials in your odoo instance

- Go to Settings/Update Module List.
  - Click on 'Update' button.



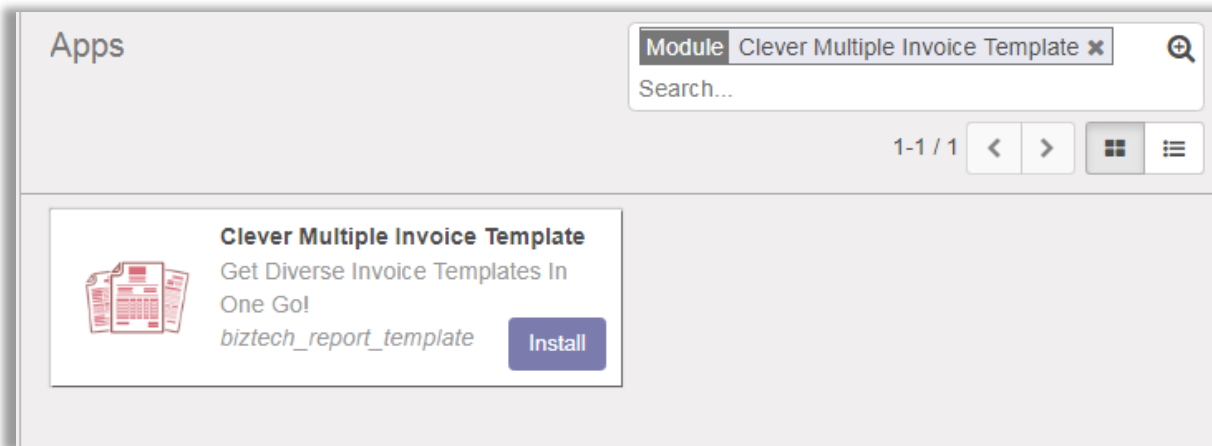
- Go to Apps
  - Remove search filter.



## USER MANUAL – Clever Multiple Invoice Templates

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- Enter module name in the search box provided in the top right corner of the page. For e.g. here write “Clever Multiple Invoice Template”.
- Click on ‘Install’ button.



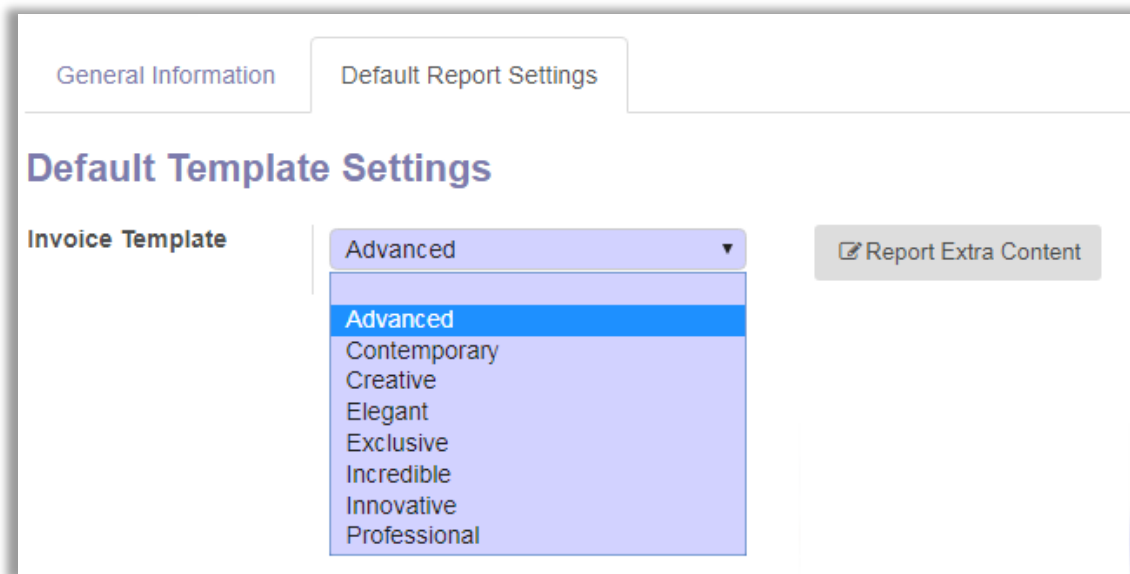
# App Configuration

## Configuring Invoice Template

- Go to **Settings** -> **Companies**.
- Select Your Company and click on **'Report Configurations'**. Click on **'Edit'** to Edit the Template.

## Set Default Template Settings

- To set the default template for the Invoice, navigate to **'Default Template Settings'** and choose the default template from **'Invoice Template'**.



### Set Default Template Configuration

- To set the Default Template Configuration, navigate to 'Default Report Settings' section and manage the following options:

The screenshot displays two side-by-side configuration panels. The left panel, titled 'Template Configuration', includes settings for the Report Logo (appjelly), Standard Template Configuration (Professional), Company Name Color (#6F8192), Company Address Color (#6F8192), Display Company Name in Bold (checked), Display Bank Details (checked), Banks (10987654320), Template Base Color (#FF6340), Template Text Color (FFFFFF), General Text Color (000000), Table Odd Parity Color (FFFFFF), and Table Even Parity Color (#e6e8ed). The right panel, titled 'Watermark', includes settings for Display Watermark (Text), Watermark Text (Watermark Text), Watermark Text Color (#FF6340), Watermark Text Font Size (em) (4), Customer Name Color (000000), Customer Address Color (000000), Display Customer Name in Bold (checked), Display Product Description (checked), Display Product Image (checked), Display Invoice Notes (checked), Display Payment Term (checked), Display Payment Description (checked), and Display Report Barcode (checked).

- **Report Logo:** Set the Report Logo for the Invoices.
- **Default Invoice Template:** Set the Invoice Template from following 8 Options:
  - Advanced
  - Contemporary
  - Elegant
  - Creative
  - Professional
  - Advanced
  - Exclusive
  - Incredible
  - Innovative

- **Template Base Color:** Set the Template Base Color for the Invoices.
- **Template Text Color:** Set the Template Text Color for the Invoices.
- **General Text Color:** Set the General Text Color for the Invoices.
- **Company Name Color:** Set the Company Name Color for the Invoices.
- **Company Address Color:** Set the Company Address Color for the Invoices.
- **Display Company Name in Bold:** Enable ‘**Display Company Name in Bold**’ to display Company Name in Bold.
- **Display Bank Details:** Check the checkbox to display the Bank Details in the Invoices.
  - **Bank:** Choose the Bank number whose details are to be displayed in the Invoices.
- **Table Odd Parity Color:** Set Table Odd Parity Color for the Invoices.
- **Table Even Parity Color:** Set Table Even Parity Color for the Invoices.
- **Customer Name Color:** Set the Customer Name Color for the Invoice.
- **Customer Address Color:** Set the Customer Address Color for the Invoices.
- **Display Customer Name in Bold:** Enable ‘**Display Customer Name in Bold**’ to display Customer Name in Bold.
- **Display Product Description:** Enable ‘**Display Product Description**’ to display product description on invoice.
- **Display Product Image:** Enable ‘**Display Product Image**’ to display product image in the invoices.
- **Display Amount in Word:** Check the checkbox to display the total amount in words in the invoices.
- **Display Order Notes:** Check the checkbox to display the order notes in the invoices.
- **Display Payment Notes:** Check the checkbox to display the Payment Notes in the Invoices.
- **Display Payment Description:** Check the checkbox to display the Payment Description in the Invoices.
- **Display Report Barcode:** Check the checkbox to display the unique barcode in each of the Invoices.



### Manage Watermark Settings

- **Display Watermark:** Choose the type of watermark you want to displayed in the Invoices. There are mainly 3 types of Watermark types:
  - **Text:** To display the desired text as the Watermark in the Reports.
    - **Watermark Text:** Set the text you want to display in the Watermark.
    - **Watermark Text Color:** Set the color you want to display in the Watermark.

The screenshot shows the 'Template Configuration' interface. On the right side, the 'Watermark' section is highlighted with a red border. It includes the following settings:

- Display Watermark:** A dropdown menu set to 'Text'.
- Watermark Text:** A text input field containing 'AppJetty'.
- Watermark Text Color:** A color picker showing the hex code '#FF6340'.
- Watermark Text Font Size(em):** A text input field containing '4'.

Other settings visible in the interface include 'Report Logo' (AppJetty), 'Standard Template Configuration' (Professional), and various color and display options for company and customer information.

- **Status:** To display the status of Invoices as the Watermark.
- **Logo:** To display the logo as Watermark in the Reports
  - **Report Watermark Logo:** Set Watermark for the Invoices.
- Admin can choose any color for the editable text fields with the color picker.

The screenshot shows the 'Template Configuration' interface. On the right side, the 'Watermark' section is highlighted with a red border. It includes the following settings:

- Display Watermark:** A dropdown menu set to 'Logo'.
- Report Watermark Logo:** A preview of the AppJetty logo.

Other settings visible in the interface are identical to the previous screenshot, including 'Report Logo', 'Standard Template Configuration', and various color and display options for company and customer information.

**NOTE: Watermark Text and Watermark Status feature is not provided for Odoo v8.0**

**Report Font Settings:**

- **Report Font:** Choose the type of font you want to use for the Invoices.
- **Report Font Size(px):** Choose the font size for the content of Invoices Report.

**Report Footer Settings:**

- **Report Footer:** Choose the type of footer you want to display in the Invoices Report. There are mainly two types of report footer:
  - **Standard**
  - **Multi Columns Footer**

**Manage Signature for Reports:**

- **Display Signature:** Check the checkbox to display the authorized signature in the Invoices Reports.
  - **Signature:** Upload the image you want to display in the Invoices Templates Reports as the Signature.

The screenshot shows a settings panel with three sections: 'Report Font', 'Report Footer', and 'Signature'.  
1. **Report Font:** A dropdown menu is set to 'Helvetica'. Below it is a '(Reload Fonts)' link. The 'Report Font Size(px)' is set to '12'.  
2. **Report Footer:** A dropdown menu is set to 'Multi Columns Footer'.  
3. **Signature:** The 'Display Signature' checkbox is checked. To the right, there is a 'Signature' label and a square image placeholder containing a logo with a green 'G' and a red dot.

### Add Extra Content in Reports

- To add extra content in the Reports, click on **'Report Extra Content'** button. By clicking on it, you will be redirected to the **'Report Extra Content'** window.
- Now, click on **'Create'** button to upload the extra content of the report. Thereafter, choose the type of report from the **'Report Type'** dropdown list, choose the company from **'Company'** dropdown list and upload the extra content file from **'Append Extra Content'**.

The screenshot shows a web interface for adding extra content to reports. At the top, the breadcrumb path is 'Companies / AppJetty / Report Extra Content / New'. Below this are two buttons: 'Save' and 'Discard'. The main content area is divided into three sections. The first section, 'Report Type', has a dropdown menu with 'Invoice' selected. The second section, 'Company', has a dropdown menu with 'AppJetty' selected and a share icon to its right. The third section, 'Append Extra Content', contains a file upload area with the text 'Terms and Conditions.pdf', a pencil icon for editing, and a trash icon for deletion.

## Setting Different Template for Customers

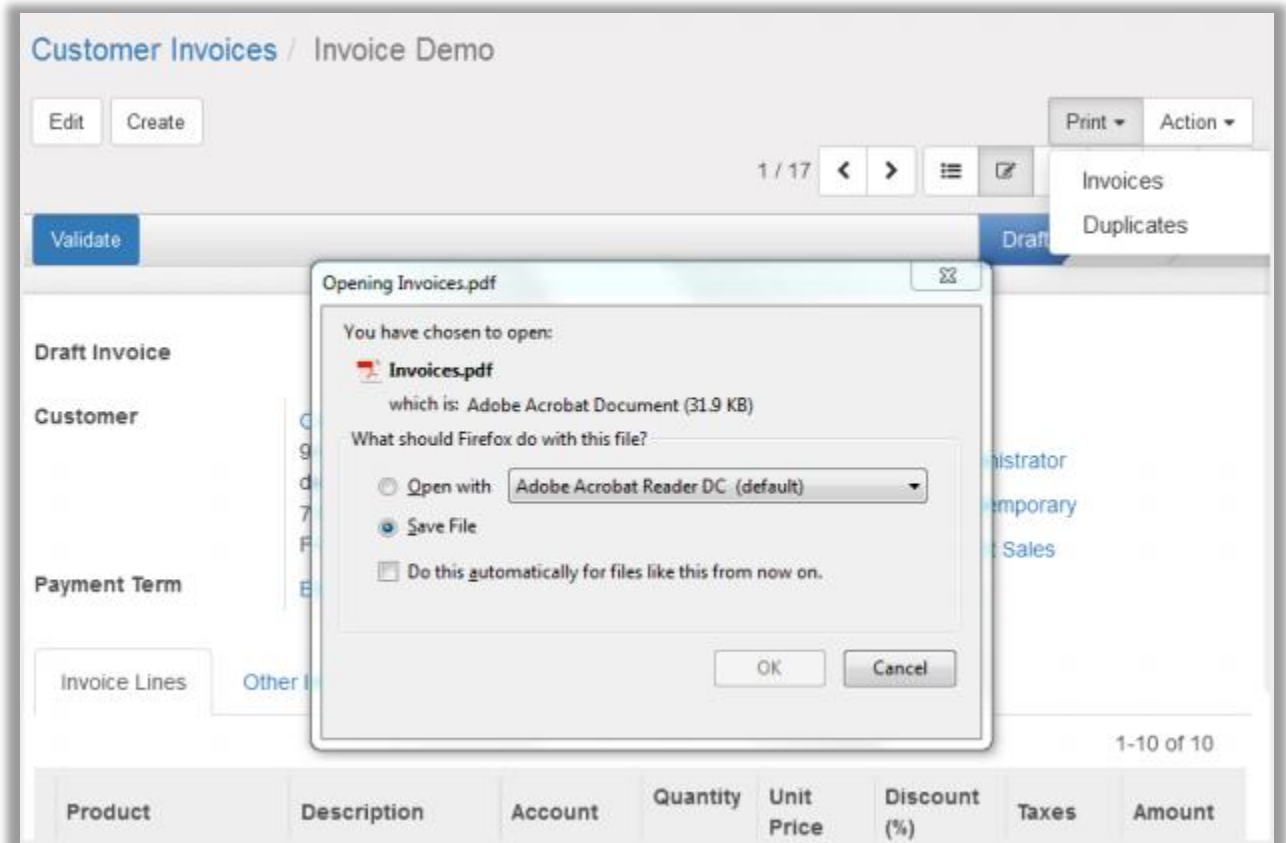
- Go to Sales -> Customers.
- Select the customer for whom you want to set template and click on **'Edit'** to set the default template for the selected customer.
- Now click on **'Report Configurations'** and choose default template for Invoices from **'Invoice Template'** dropdown list under **Invoice Template'** section.

The screenshot displays the customer profile for 'Agrolait'. At the top, there are navigation tabs: 'Individual' (selected), 'Company', '\$ 2 Sales', 'Active', and '\$ 5,785.00 Invoiced'. The main header shows the company name 'Agrolait'. Below this, there are sections for 'Address', 'TIN', and 'Tags'. The 'Address' section includes fields for '69 rue de Namur', 'Street 2...', 'Wavre', 'State', '1300', and 'Belgium'. The 'TIN' field contains 'e.g. BE0477472701'. The 'Tags' section shows 'Components Buyer' and 'Partner / IT Services'. To the right, there are fields for 'Phone' (+32 10 588 558), 'Mobile', 'Email' (agrolait@appjetty.com), 'Website' (http://www.agrolait.com), and 'Language' (Arabic / العربية). Below the main profile, there are tabs for 'Contacts & Addresses', 'Internal Notes', 'Sales & Purchases', 'Invoicing', and 'Report Configuration'. The 'Report Configuration' tab is active, showing an 'Invoice Template' dropdown menu with options: 'Advanced', 'Contemporary', 'Creative', 'Elegant', 'Exclusive', 'Incredible', 'Innovative', and 'Professional'. The 'Advanced' option is currently selected.

## Printing the Reports


### Printing Invoices

- Go to **Accounting** -> **Customer Invoices**.
- Select any Invoice that is to be printed.
- Click on **'Print'** dropdown list and choose **'Duplicate'** option to print the invoice.



Print Invoices in Various Languages

- With Clever Multiple Invoice Templates admin will be able to print report in various languages like French, Danish, Dutch, Spanish, Italian, Latvian / Latviešu valoda, Norwegian Bokmål / Norsk bokmål, Dutch / Nederland's, Polish, Portuguese (BR) / Portuguese (BR) and Russian based on yours or your customer's preferred language.




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 1725 Slough Ave.  
 Scranton, Pennsylvania, 18540, États Unis  
 Email: info@appjetty.com  
 Banque: 10987654322

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**Adresse De Facturation Et De Livraison :**



**Arrow, Mike Ross**  
 Rue Cesar de Paepe, 43  
 Vivegnis, 4683, Belgique  
 Email: mike@arrow.com

COMMANDE N°

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<b>Commande N°</b>	<b>S0019</b>
<b>Date De</b>	25/05/2018
<b>Commande :</b>	15:53:00
<b>Votre Référence:</b>	
<b>Vendeur:</b>	Administrator
<b>Terme De Paiement:</b>	


En Série	Image	La Description	Quantité	Prix Unitaire	Taxes	Prix
1		Service On Demand	24,000	75,00		\$ 1 800,00
2		On Site Assistance	30,000	38,25		\$ 1 147,50


**Total sans taxes**    \$ 2 947,50

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**TOTAL**                    \$ 2 947,50

Total en mots:- Deux Mille Neuf Cent Quarante-Sept Virgule Cinq





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Téléphone : +1 555 123 8069    Courriel : info@appjetty.com    Web: http://www.appjetty.com  
 Page: 1 / 1

Keep a Track of Payment History

- Admin has the facility to stay up-to-date with all the payments provided by customer for the products bill with Clever Multiple Invoice Templates.

Sr.	Description	Qunafity	Unit Price	Taxes	Price
1	[A2323] iPad Retina Display 7.9-Inch (Diagonal) LED-Backlit, 128Gb Dual-Core A5 With Quad-Core Graphics FaceTime HD Camera, 1.2 MP Photos	100.000	750.00		\$ 75,000.00
2	[BASICCOMP] Basic Computer Dvorak Keyboard Left-Handed Mouse	1.000	23,500.00		\$ 23,500.00
3	[GRAPs/W] GrapWorks Software Full Featured Image Editing Software.	1.000	173.00		\$ 173.00
4	[DSKLM12] Desktop Lamp	1.000	180.00		\$ 180.00
5	[DELL15] Dell Inspiron Laptop Without OS	1.000	44,000.00		\$ 44,000.00
6	[INK] Ink Cartridge	1.000	65.00		\$ 65.00
7	[M-Opt] Mouse, Optical	1.000	14.00		\$ 14.00
8	[TONER] Toner Cartridge	1.000	70.00		\$ 70.00
				<b>SubTotal</b>	<b>\$ 143,002.00</b>
				<b>Taxes</b>	<b>\$ 0.0</b>
				<b>TOTAL</b>	<b>\$ 143,002.00</b>


  

Payment History				
Sr.	Date	Method	Ref.	Amount
1	20-04-16	Cash	CSH1/2016/0004	50000.0 \$

### Bifurcate Duplicate Bills

- When duplicate invoices are generated, **DUPLICATE** will be displayed on the top header.

**DUPLICATE**



**Your Company**  
1725 Slough Ave., demo  
Scranton, Pennsylvania, 18540, United States  
**Mobile:** 89665 222  
**Email:** info@yourcompany.example.com

---

**Invoice To:**  
**Agrolait, Thomas Passot**  
69 rue de Namur, Stree 2 2 fsds  
Wavre, 1300, Belgium  
**Email:** thomas.passot@agrolait.example.com

**Invoice No:**

**Invoice Date:** 14-04-16

**SO:**

**Order Date:**

**Due Date:** 14-05-16

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Sr.	Description	Qunatity	Unit Price	Taxes	Price
1	[A2323] iPad Retina Display 7.9-inch (diagonal) LED-backlit, 128Gb Dual-core A5 with quad-core graphics FaceTime HD Camera, 1.2 MP Photos	1.000	750.00		\$ 675.00
<b>SubTotal</b>					<b>\$ 675.00</b>



## Points to Note

- Extra Content can only be appended in jpg, png, pdf, doc, docx, ppt, pptx, xlsx, and txt format only.
- Watermark Text, Watermark Status and Duplicate features are not provided for Odoo v8.0.
- To add the Report Extra Content, you must also install pip3, tempfile, img2pdf, subprocess, fpdf, and contextlib.

## Contact Us

We simplify your business, offer unique business solution in digital web and IT landscapes.



### Live Chat

- Get instant support with our Live Chat.
- Visit our product page at: <https://www.appjetty.com/odoo-clever-multiple-invoice-template.htm> and click on the Live Chat button for instant support.



### Tickets

- Raise tickets for your specific question!
- Send an email to [support@appjetty.com](mailto:support@appjetty.com) or you can login to my account [www.appjetty.com](http://www.appjetty.com) and click on My Support Tickets on your account dashboard, to get answers to your specific questions.

### Customization:

If you would like to customize or discuss about additional feature for **Clever Multiple Invoice Templates**, please write to [sales@appjetty.com](mailto:sales@appjetty.com)